

**Liosta Seiceála don Athbhreithniú ar an bPolasaí maidir le Caomhnú Leanaí**  
**Checklist for Annual Review of the Child Protection Policy**

	Tá / Níl
<b>An bhfuil glactha go foirmeálta ag an mBord le polasaí maidir le caomhnú leanaí atá ag teacht le ‘Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile? Has the Board formally adopted a child protection policy in accordance with the ‘Child Protection Procedures for Primary and Post Primary Schools’?</b>	
<b>An bhfuil DIA agus Leas-DIA ceaptha faoi láthair? Are there both a DLP and a Deputy DLP currently appointed?</b>	
<b>An bhfuil na sonraí comhfhreagrais don (FSS agus an Garda Síochána) ar fáil go héasca? Are there relevant contact details (HSE and an Garda Síochána) to hand?</b>	
<b>An bhfuil cúrsa oiliúna maidir le caomhnú leanaí déanta ag an DIA? Has the DLP attended available child protection training?</b>	
<b>An bhfuil cúrsa oiliúna maidir le caomhnú leanaí déanta ag an Leas-DIA? Has the Deputy DLP attended available child protection training?</b>	
<b>An bhfuil aon chomhalta den Bhord Bainistíochta a d’fhreastail ar chúrsa oiliúna maidir le caomhnú leanaí? Have any members of the Board attended child protection training?</b>	
<b>An bhfuil polasithe, modhanna oibre nó beartaíocht eile de chuid na scoile sonraithe i bpolasaí na scoile maidir le caomhnú leanaí mar gheall go meastar tábhacht faoi leith leo maidir le caomhnú leanaí sa scoil seo? Has the school’s child protection policy identified other school policies, practices and activities that are regarded as having particular child protection relevance?</b>	
<b>An bhfuil cinntithe ag an mBord go bhfuil ‘Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile’ na Roinne ar fáil ag gach duine d’fhoireann na scoile? Has the Board ensured that the Department’s ‘Child Protection Procedures for Primary and Post Primary Schools’ are available to all school personnel?</b>	
<b>An bhfuil socrú déanta ag an mBord ionas go gcuirtear polasaí na scoile maidir le caomhnú leanaí in iúl do dhaoine nua ar fhoireann na scoile? Has the Board arrangements in place to communicate the school’s child protection policy to new school personnel?</b>	
<b>An bhfuil an Bord cinnte gur cuireadh gach duine d’fhoireann na scoile ar an eolas faoina leagtar de fhreagracht orthu faoi na ‘Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna’? Is the Board satisfied that all school personnel have been made aware of their responsibilities under the ‘Child Protection Procedures for Primary Schools’?</b>	
<b>Ón trátha a ndearna an Bord an t-athbhreithniú deireanach, an bhfuil aon tuairisc maidir le caomhnú leanaí ar cuireadh in iúl don Bhord ina leith gur thug an DIA tuairisc faoi do FSS nó don Gharda Síochána? Since the Board’s last annual review, was the Board informed of any child protection reports made to the HSE/An Garda Síochána by the DLP?</b>	
<b>Ón tráth a ndearna an Bord an t-athbhreithniú deireanach, an bhfuil aon chás cuireadh in iúl don Bhord ina leith gur iarr an DIA comhairle ar FSS agus mar gheall ar an gcomhairle sin, nach ndearnadh aon tuairisc a thabhairt do FSS? Since the Board’s last annual review, was the Board informed of any cases where the DLP sought advice from HSE and as a result of this advice, no report to the HSE was made?</b>	
<b>An bhfuil tuairiscí maidir le caomhnú leanaí a cuireadh faoi bhráid an Bhoird breactha mar is coir i miontuairiscí chruinnithe an Bhoird? Were child protection matters reported to the Board appropriately according in the Board minutes.</b>	
<b>An bhfuil an Bord cinnte go ndéantar na taifid ar fad maidir le caomhnú leanaí a chur ar comhad mar choir agus a choinneáil i dtaisce go sábháilte? Is the Board satisfied that all records relating to child protection are appropriately filed and stores securely?</b>	
<b>An bhfuil cinntithe ag an mBord gur cuireadh polasaí na scoile maidir le caomhnú leanaí ar fáil do Choiste na dTuismitheoirí? Has the Board ensured that the Parents’ Association has been provided with the school’s child protection policy?</b>	
<b>An bhfuil cinntithe ag an mBord go bhfuil polasaí na scoile maidir le caomhnú leanaí ar fáil do na tuismitheoirí ar a iarraidh? Has the Board ensured that the school’s child protection policy</b>	

is available to parents on request?	
<b>An bhfuil cinntithe ag an mBord go bhfuil an clár Bí Sábháilte á chur i bhfeidhm go hiomlán sa scoil?</b> Has the Board ensured that the Stay Safe programme is implemented in full in the school?	
<b>An bhfuil cinntithe ag an mBord go bhfuil an curaclam OSPS á chur i bhfeidhm go hiomlán sa scoil?</b> Has the Board ensured that the SPHE curriculum is implemented in full in the school?	
<b>An bhfuil an Bord cinnte gur comhlíonadh coinníollacha na Roinne maidir le grinnfhiosrúchán de chuid an Gharda Síochána i ndáil le gach duine d'fhoireann na scoile (fostaithe agus oibrithe deonacha)?</b> Is the Board satisfied that the Department's requirements for Garda Vetting have been met in respect of all school personnel (employees and volunteers)?	
<b>An bhfuil an Bord cinnte gur comhlíonadh coinníollacha na Roinne maidir le dearbhú reachtúil i ndáil le caomhnú leanaí a chur ar fáil agus maidir le geallúint bhainteach a thabhairt, i gcás gach duine a ceapadh i bpost múinteoireachta nó i bpost nach post múinteoireachta atá ann?</b> Is the Board satisfied that the Department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking have been met in respect of persons appointed to teaching and non-teaching positions?	
<b>An bhfuil an Bord cinnte go mbíonn, ó thaobh cúrsaí caomhnú leanaí de, nósanna imeachta críochnúla á gcur i bhfeidhm ag an scoil i gcúrsaí earcaíochta agus roghnúcháin i ndáil le lucht foirne iomlán na scoile (fostaithe agus oibrithe deonacha)?</b> Is the Board satisfied that, from a child protection perspective, thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers)?	
<b>An bhfuil an Bord cinnte go bhfuil na 'Nósanna Imeachta maidir le Caomhnú Leanaí i mBunscoileanna agus i Scoileanna Iarbhunscoile' á gcur i bhfeidhm go hiomlán agus go leordhóthaineach sa scoil?</b> Is the Board satisfied that the 'Child Protection Procedures for Primary and Post Primary Schools' are being fully and adequately implemented by the school?	
<b>An bhfuil sonraíthe ag an mBord go bhfuil gné ar bith de pholasaí na scoile maidir le caomhnú leanaí agus / nó a chur i bhfeidhm ar gá feabhas breise ina leith?</b> Has the Board identified any aspects of the school's child protection policy and /or its implementation that require further improvement?	
<b>An bhfuil plean gníomhaíochta lena n-áirítear tráthchláir oiriúnacha curtha ar bun ag an mBord d'fhonn dul i ngleic leis na gnéithe sin de pholasaí na scoile maidir le caomhnú leanaí agus / nó a chur i bhfeidhm ar sonraíodh gur gá feabhas breise ina leith?</b> Has the Board put in place an action plan containing appropriate timelines to address those aspects of the school's child protection policy and/or its implementation that have been identified as requiring further improvement?	
<b>An bhfuil cinntithe ag an mBord go ndeachthas i ngleic go leordhóthaineach le haon réimse ar sonraíodh le linn athbhreithnithe roimhe seo ar pholasaí na scoile maidir le caomhnú leanaí go bhféadfaí feabhas a dhéanamh ina leith?</b> Has the Board ensured that any areas for improvement that were identified in the previous review of the school's child protection policy have been adequately addressed?	